
MEETINGS AND CONFERENCES

The superintendent of schools, principals and classified department heads shall hold such meetings as are necessary to properly conduct the business of the school district.

The Board of Trustees endorses staff attendance outside district at selected, appropriate meetings and conferences when consistent with the goals and policies of the San Dieguito Union High School District. All conference attendance must be recommended by the building principal and approved by the district superintendent.

Classified employees serving in an overtime capacity outside the district, may be reimbursed for meals and other expenses.

Subject to budget limitations, expenses may be paid when approved by the Board, but are limited to reasonable and necessary expenses as provided in the Education Code. The superintendent shall set forth in administrative regulations the procedures for requesting conference or meeting attendance and for reimbursement of expenses.

LEGAL REFERENCE**CALIFORNIA EDUCATION CODE**

35172	Certain Powers Relating to Promotion of Advancement of Education
35173	Expenses; Membership in Societies, Associations and Organizations
44032	Travel Expense Payment
10308	Payment of Salaries and Traveling Expenses for Attending Institute